



## TAMPA BAY ACADEMY OF HOPE YOUTHBUILD TBAH REFERRAL

### 1. Referral source, young person, and education

YouthBuild TBAH helps young people ages 16 to 24 in Hillsborough County finish their education and start a career, combining classroom learning with hands-on construction training on affordable housing and energy efficiency projects, plus leadership development and job placement. Schools, agencies, case managers, families, and young people themselves may refer.

Share only what is needed for a referral. Do not include Social Security numbers or attach school, court, or medical records; staff will collect eligibility documents at intake. This form is not monitored for emergencies. If someone is in immediate danger, call 911.

**Save the completed form and email it to [info@tampahope.org](mailto:info@tampahope.org). Questions? Call (813) 620-4029.**

#### REFERRAL SOURCE

Referral date

Referring person / title

Organization / school (or self or family referral)

Phone

Email

- ☐ School ☐ Juvenile justice / probation ☐ Foster care / child welfare ☐ Workforce agency  
☐ Community agency ☐ Faith community ☐ Family member ☐ Self-referral

#### YOUNG PERSON

Name

Date of birth

Age

Phone

Email

City / ZIP code

Best way and time to reach them

Lives in Hillsborough County?

- ☐ Yes, Hillsborough ☐ No ☐ Not sure

#### EDUCATION AND WORK

Education status

- ☐ Left high school without a diploma ☐ Left school and re-enrolled ☐ Working on a GED  
☐ Has a diploma or GED ☐ Currently in high school ☐ Not sure

Last school attended

Last grade completed

Currently working?

- ☐ Not working ☐ Part time ☐ Full time



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### 2. Eligibility, interests, contact permission, and TBAH follow-up

#### POSSIBLE ELIGIBILITY FACTORS (CHECK ALL THAT APPLY)

YouthBuild serves young people who face barriers to finishing school and finding work. These checkboxes help staff screen; TBAH confirms eligibility with documents at intake.

- ☐ Low-income household ☐ Experiencing housing instability ☐ In foster care or aged out  
☐ Involved in the justice system ☐ Has a disability ☐ Parent is incarcerated  
☐ Migrant youth ☐ Pregnant or parenting ☐ Needs reading or math help ☐ Referred by a high school

#### INTERESTS AND SUPPORT NEEDED

- ☐ GED or high school diploma ☐ Construction skills and certifications ☐ Getting a job  
☐ College or more training ☐ Leadership and community service ☐ Transportation  
☐ Childcare ☐ ID or documents ☐ Housing ☐ Other

Brief reason for referral and the young person's strengths and goals (minimum necessary detail)

#### PARENT, GUARDIAN, OR CASE MANAGER (IF ANY)

Name

Relationship / agency

Phone or email

#### CONTACT PERMISSION

These checkboxes record contact preferences only. Youth under 18 need a parent or guardian's signed consent to enroll, and TBAH will collect it.

- ☐ Young person is aware of this referral ☐ Young person agrees to be contacted by TBAH

Young person signature / typed acknowledgment (optional)

Date

Next step: save the completed form and email it to [info@tampahope.org](mailto:info@tampahope.org). Questions? Call (813) 620-4029. [www.tampahope.org](http://www.tampahope.org)

#### TBAH STAFF USE ONLY

Received by / date

Assigned staff

- ☐ Contacted ☐ Orientation scheduled ☐ Eligibility documented ☐ Enrolled ☐ Referred elsewhere

Cohort / start date / next action